

# Parent Handbook

Residential Camp 2022



# Table of Contents

Welcome	2
Packing List What to Pack What NOT to Pack	3
Parking and Registration Parking and Accessibility Payment Camper Medications	4
Health and Safety Registration Dietary Needs Vaccination Policy Sunscreen and Bug Spray Homesickness Camper Privacy Covid-19 Policies & Procedures	5 5 6 6
Behavior Policy	7
Camp Store Lost and Found	9
Mail	9
Visitors	9
Check Out/Pick Uρ	10
Location	10



### Welcome!

Dear Parents,

Thank you for registering your camper for Summer Camp at Krislund! We have a wonderful staff eager to provide a summer full of fun as we build relationships, experience creation, and deepen our bond with Christ together.

Whether you are new to camp or a familiar face, we want to ensure the best possible experience for your camper. Please read through this handbook as it contains important information that will help make your camper's time here a success. We have done our best to anticipate what you need to know about our program, policies, and procedures. However, you are welcome to contact us with additional questions by phone or email.

We look forward to seeing you this summer!

Hannah Frantz
Summer Program Director
<u>summercampdirector@krislund.org</u>
(814) 422-8878



### Packing List

It is advisable to put your campers initials on all their belongings.

#### What to Pack

Discoverers: Blue ShirtPathfinders: Green ShirtPioneers: Orange Shirt

- **Backpack** (This is crucial. Campers take their backpacks with them *everywhere*, everyday.)
- Reusable Water Bottle (This is also crucial.)
- Sleeping Bag and Pillow
- Sturdy Shoes (If you bring sandals for daily wear, they **MUST** have a heel strap)
- Sunscreen and bug spray
- Toiletries
- Two towels
- Swimsuit (modest one-piece for girls, modest swim shorts for boys)
- Clothing including extra socks, rain gear, and pajamas
- Bible, notebook, and pen
- Envelopes and stamps (optional)
- Laundry bag
- Headlamp/flashlight
- Medications in original package
- Outdoor Skills Camp sleeping bag, sleeping pad (optional), headlamp, hammock and tarp (optional)
- LIT Camp Ample clothing for a 14-day camp, closed toe shoes

#### What NOT to Pack

- Tobacco & Vaping Materials
- Alcohol, Non prescription drugs
- Firearms or weapons of any kind
- Cell phones or other electronics
- Expensive clothing or jewelry
- CDs/DVDs
- Pets
- Impractical or immodest clothing
- Clothing advertising alcohol, drugs or tobacco or with obscenities
- Snacks: Please do NOT send food/snacks along with your camper as they attract pests
  to our cabins. If your camper has a special dietary need and you are concerned about
  the snacks they will receive daily, please contact us at
  summercampdirector@krislund.org.



## Parking and Registration

### Parking and Accessibility

Registration will take place from 3:30 to 4:30 on Sunday afternoon. When you arrive at Krislund, please continue on the main road until you reach the parking lot just past the bathhouse/pool area. Staff members will be there to direct you. Families will park in that area and load their camper's luggage into the luggage wagon. Our staff will be able to assist you with loading luggage and direct you to the registration area. At the first registration table, you will sign your camper in, pay any remaining balances, add camp store money, etc. At the second table, our Health Officer will receive camper medications and complete a health check. Once your camper is all set, they will meet their counselor and other cabin mates!

### **Payment**

It is recommended that you complete payment through our online registration system prior to arriving for camp, but you can pay your remaining balance at registration. You may also choose to add store money to your camper's card at this time, but we highly recommend logging into your account beforehand and placing it on their account online.

**Note:** There is a *non-refundable deposit* for each camp selected which must be submitted with your payment.

### Camper Medications

Upon arrival, all campers will undergo a health screening by our Health Officer. This will include a lice and temperature check. At this time, camper medication will be given to our Health Officer. Medications **must be in their original container** and placed inside a clear plastic bag labeled with your camper's name.



## Health and Safety

### Registration

Upon arrival, all campers will undergo a health screening by our health professionals. This will include a lice and temperature check. At this time, camper medication will be given to our Health Officer. Again, please be sure that medication (prescription and over the counter) is in the original container and that you have listed them, along with your camper's insurance information, on your online registration. If you would like to speak directly to our Health Officer, you may do this during registration.

### **Dietary Needs**

Our Food Service Manager will be available during registration to further discuss any of your camper's dietary needs. Please make sure that any dietary restrictions are listed in your online registration.

### Vaccination Policy

For the protection of all campers and staff it is the policy of Krislund to require vaccinations for communicable diseases for children who attend any summer camp program. If we do not have proof of vaccinations, the camper will have to depart camp until he/she can return with the immunization record.

#### Sunscreen and Bug Spray

Krislund is blessed with beautiful natural resources like fields, woods, and streams. This means that campers need to be protected against the sun, mosquitoes, and ticks. Please send your camper with ample sunscreen and bug spray for the week. We recommend writing your camper's name on the bottles and have also found that spray-on products are much easier to apply consistently. Counselors may help campers with their sunscreen and bug spray to be sure that it is applied effectively. If a camper forgets his or her sunscreen or bug spray, we will keep extra at the Health Office and with each of our counselors.



# Health and Safety, Continued

#### Homesickness

Each of our staff members will be trained on handling homesickness. If you are worried about your camper being homesick, please notify our Health Officer and the camper's counselor. Some steps you can take at home to help reduce the chances of homesickness are:

- 1. Be positive and encouraging about your child's camp experience
- 2. Discuss how to handle personal fear and how to make new friends at camp
- 3. Encourage campers to tell their counselor if they are homesick
- 4. Do not promise to call and talk to your camper or to come pick them up in most cases, if a camper talks to their parents on the phone it only escalates their homesickness
- 5. Give your child letter writing materials and encourage them to communicate with you via mail
- 6. Send your camper's comfort object (blanket, toy, etc.) with them to camp.
- 7. Be honest about your camper's age and maturity and do not send them to camp if they are not ready to be away from home for that amount of time.

We want all campers to have a great time, and understand that homesickness is normal in their developmental stage. If homesickness is only occurring at night and does not interrupt daily activities, we typically do not notify parents. If their homesickness is lasting throughout the day, we will notify the primary parent on registration and discuss what to do to best benefit the camper.

### Camper Privacy

Contact information for you/your camper collected during registration will not be given out to anyone except to healthcare professionals and the directors in the event of an incident or emergency. If you wish for us to not post your child's picture on social media or in our promotional materials, please contact us.

#### Covid-19 Policies and Procedures

If you have questions or concerns about Covid-19, please contact us.



# Behavior Policy

At Krislund, we strive to provide a fun, safe, and secure environment for all of our campers. To ensure that our camp is always operating at the highest quality and that campers are being cared for in a positive environment, the following guidelines have been developed. Camp staff will reinforce appropriate behavior through positive reinforcement, firm statements, and redirection of activity. All campers must understand and follow the guidelines set forth. **Please review these guidelines with your child.** 

#### Campers should:

- Talk in a respectful manner.
- Obey camp, pool, and bus rules.
- Obey camp staff.
- Treat all equipment and supplies with care and respect.
- Show respect to all staff, bus drivers, and other campers.
- Have a positive attitude and have fun!

#### Examples of unacceptable behavior:

- Refusing to follow behavior guidelines or camp rules
- Using profanity, vulgarity or obscenities
- Stealing or damaging property (personal or camp property)
- Refusing to cooperate with staff
- Disrupting a program
- Leaving a program without permission
- Displaying aggressive behavior that is threatening to the child, staff, or others
- Endangering the health and safety of children and/or staff
- Teasing, making fun of or bullying other campers or staff
- Fighting of any kind

Listed below are the discipline procedures for campers who are exhibiting unacceptable behavior:

1. The camper's counselor will speak with the camper and check whether the camper understands why the behavior is unacceptable and knows what the consequences are. The Counselor will restate the desired behavior, with clear consequences given for not following the desired behavior. The removal of a camper from a problem situation in a time out may be a consequence in this first stage. Removal gives the camper time to calm down and reflect on his/her actions and provides the staff a chance to discuss with the camper what happened.



- 2. If the behavior is repeated, the Counselor will let the camper know that this is still unacceptable and will then involve the Program Director and/or Camp Director. At this stage, Camp will contact the parent or guardian of the camper to make them aware of the situation and to ask for cooperation and insight.
- 3. If the behavior persists, the Camp Director will determine if the camper should remain at camp or be sent home. Parents will need to make transportation arrangements, **and there are no refunds for campers sent home for behavioral reasons**.
- 4. In instances of extreme behavior, the camper may be sent home immediately at the discretion of the Camp Director.

Please review these rules with your child prior to the first day of camp. The staff will review these rules with your child at the beginning of each week as well. Thank you in advance for your cooperation. We are looking forward to a great summer!



### Camp Store

Our camp store is located at the pool deck area and is open daily for campers to purchase souvenirs like stickers, sunglasses, water bottles, stuffed animals, t-shirts, and sweatshirts. Items range in price from 25 cents (stickers) to \$45 (hooded sweatshirts). We also sell snacks and non-caffeinated beverages at our camp store! Decaffeinated soda, juice, lemonade, and candy will all be available when the camp store is open.

Store money can be added online before camp starts or in person at registration. Additionally, we now have our camp store items available for purchase online, as well as camper store accounts online. With this new addition, money can be added online **during** your week of camp and will be updated for your camper's use during that week. The camp store will also be open during registration and pick-up so you can view or purchase items. **All money left in campers' store accounts at the end of the week will be placed in our camper scholarship fund.** 

### Lost and Found

Lost and found items will be at our check out table during Friday pick-up. Once camp ends, lost and found items will be kept for TWO WEEKS ONLY before it is donated. We suggest labeling your camper's items and not sending expensive or valuable items to camp with them. If your child has lost an item, please speak to the Summer Program Director or email us at <a href="mailto:summercampdirector@krislund.org">summercampdirector@krislund.org</a> and we will be happy to look for it for you.

#### Mail

Campers receive mail each day at lunch time. You can mail letters to us at:

Krislund Camp c/o Camper's Name PO Box 116 Madisonburg, PA 16852

Or, bring them with you to registration. Please do not mail your camper food. We are also happy to mail out camper letters as long as they have brought a pre-addressed and stamped envelope to camp with them.

### **Visitors**

We cannot accept visitors while camp is in session as it disrupts daily activities and group dynamics.



## Check Out/Pick Up

Check out/pick up is from 4:00 to 4:30 pm on Friday. We do not allow late pickups and discourage early pickups, as campers are still packing and doing activities until 4:00pm.

People picking up campers MUST bring a photo ID to check out. Campers will ONLY be released to people listed under "Authorized Pickup" on their registration. Please review this and make sure that you are listed, along with anyone else who may pick up your child. If a situation arises and you need to add or remove someone from your pickup list, please email Hannah at <a href="mailto:summercampdirector@krislund.org">summercampdirector@krislund.org</a> or call our office at (814) 422-8878. Check out is normally held at our amphitheatre, but may be in the gymnasium depending on weather.

Mini Camp pickup will be at their lodge (to be determined) on Friday at 3:30pm

### Location

